



Financial Services Department

Memorandum

To: Honorable Mayor Maso and City Council Members

Thru: George Purefoy, City Manager
Nell Lange, Assistant City Manager

From: Tom Johnston, Purchasing Manager
Anita Cothran, Director of Financial Services

Date: November 6, 2008

Subject: Consider and Act Upon Approval of a Purchase Order to Musco Sports Lighting, LLC for the Purchase and Installation of Sports Lighting for the Shawnee Trail Sports Complex and Approval of a Resolution Authorizing the City Manager to Execute an Agreement for this Service

Action Requested: City Council approval of a purchase order to Musco Sports Lighting LLC for the purchase and installation of sports lighting for the Shawnee Trail Sports Complex and approval of a resolution authorizing the City Manager to execute an agreement for this service, in the amount of \$296,121.

Background Information: Purchase made through an interlocal agreement with the BuyBoard cooperative program. The purchase will provide for the design and installation of new Musco light fixtures on our existing poles.

Board/ Citizen Input: N/A

Alternatives: City Council could choose not to approve this purchase order, at this time.

Financial Considerations: Funds are available in the Park Dedication Fund.

Legal Review: Claire Swann of Abernathy, Roeder, Boyd & Joplin has reviewed the agreements and approved as to form.

Supporting Documents: Department memo, resolution, agreement and BuyBoard quote.